

Ford Conflict Minerals Reporting Requirements



Dear Supplier:

In 2012, the U.S. Securities and Exchange Commission (SEC) adopted the final rule to implement reporting and disclosure requirements concerning conflict minerals, as directed by Section 1502 of the Dodd-Frank Wall Street Reform and Consumer Protection Act of 2010. To comply with the conflict minerals rule, Ford is required to file an annual Specialized Disclosure report with the SEC that includes a description of the measures taken to exercise due diligence on the source and chain of custody of the tin, tungsten, tantalum and gold (3TG or “conflict minerals”) in our products.

If your company provides parts to Ford Motor Company that contain tin, tantalum, tungsten or gold (3TG), your company must complete a Conflict Minerals Reporting Template (CMRT) for calendar year 2017, including a list of the smelters and refiners providing the 3TG contained in the products your company sells to Ford Motor Company. To complete this requirement you may need to request information from relevant lower tier suppliers.

2017 Conflict Minerals Reporting Expectations

Your company is expected to complete the industry standard Conflict Minerals Reporting Template (CMRT v5.0x at <http://www.conflictreesourcing.org/conflict-minerals-reporting-template/>) using the below guidelines for submission to Ford. Version 5.0x of the reporting template is expected to be available in mid May 2017.

CMRT Declaration Tab – Company Information

For 2017, Ford will accept the following options for “Declaration of Scope or Class”:

- **User Defined Scope** - Choose this option if your response is representative of *only* the parts your company provides to Ford in 2017. If you choose this option, include the comment “Parts provided to Ford” in the “Description of Scope” cell.
- **Company Scope** – Choose this option if the declaration is representative of the products your company ships to all of your customers.

Timing

- Conflict minerals reports are due to Ford Motor Company by **September 30, 2017**
- Full year updates are due by **January 15, 2018**

Methods of Reporting

- iPoint Conflict Minerals Platform (iPCMP)
 - iPCMP is the preferred method of reporting to Ford - Basic License is FREE
<http://conflict-minerals.com/>
- Conflict Minerals Reporting Template (CMRT) available to download at the below link:
<http://www.conflictreesourcing.org/conflict-minerals-reporting-template/>
 - Only the Revision 5.0x CMRT will be accepted for 2017 (see cell J3 in CMRT to verify)
 - Submit CMRT via email to cmineral@ford.com
 - Include Parent or Site GSDB code in the “Company Unique ID” field (row 12) in the CMRT and in the subject line of your email

Prior to submitting your CMRT, please confirm that the 3TG metals your company reported in IMDS are included in your CMRT submission. **A CMRT submission that does not include the metals your company has reported through IMDS will be assessed as incomplete prompting a request for resubmission.**

We encourage you to use minerals sourced from validated conflict free smelters and refiners in products provided to Ford. Information on validated conflict free smelters and refiners is available at the Conflict-Free Sourcing Initiative web site (<http://www.conflictreesourcing.org/conflict-free-smelter-refiner-lists/>).

For additional direction on completing your CMRT, please visit the Conflict Minerals section of the Ford Supplier Portal (<https://fsp.portal.covisint.com/web/portal/home>) or send an email to cmineral@ford.com with your GSDB code in the subject line.

Thank you for your continued efforts.

Sincerely,

Ford Conflict Minerals Compliance Team
cmineral@ford.com