**Raw Material in Parts Claim Form**

The Raw Materials in Parts (RMiP) form is a single data collection point for North American production part suppliers. It combines all of the required supplier information into a single, standardized data form to support a streamlined review process. This form is provided exclusively for the purpose of data collection, and is not in any way an indication of Ford responsibility to provide consideration.

The form has an instructions tab and commented cells to provide additional information on how to the form should be completed.

In summary the form:

* Is a consolidation of details previously asked of the Buyer and the Supplier at different points in the RMiP process.
* Is completed by the Buyer & Supplier.
* Is automated with dropdowns for ease of use.
* Is a common form used from beginning to end by Supplier, Buyer, Global Supplier Audit (GS), and other Ford internal users.
* Ensures the raw material claim is supported with data and provides Ford the detail needed to complete a comprehensive review.
* Is available for download from the Purchasing Homepage or by the Supplier from the external portal.

**Supplier Responsibility**

Once the Supplier and the Ford Buyer agree that an RMiP Claim Form should be completed:

* The Supplier is responsible for completing columns J through AI of the form to provide part level and raw material commodity level detail of the basis for the claim request. The Supplier is responsible for providing complete and accurate data so that the claim may be reviewed.
* The Supplier should contact the Ford Buyer for any questions on the form.
* The Supplier should send the completed form and all supporting invoices, including Tier 2 invoices to the Ford Buyer.

**Key Contacts**

All questions should be directed either to your Ford Buyer or to the Raw Materials help email (rmhelp@ford.com)