



Conflict Minerals Reporting Training

Module 1: Introduction To Conflict Minerals Reporting

Conflict Minerals Training Modules

Today's
topic

Module 1

- Background on the Conflict Minerals legislation
- Overview of reporting expectations
- Timeline & Actions Required

Intended Audience

- Suppliers unfamiliar with conflict minerals reporting requirements

Module 2

- Instructions for completing the Conflict Minerals Reporting Template (CMRT)
- Methods for CMRT submission

Intended Audience

- Person responsible for annual conflict minerals reporting to Ford

Module 3

- Instructions for increasing the quality of CMRT submission by ensuring consistency with IMDS reporting

Intended Audience

- Person responsible for conflict minerals reporting to Ford and IMDS users

All Trainings Available At: <https://fsp.portal.covisint.com>

Desired Outcome:

- Understand Ford's expectations of its suppliers for Conflict Minerals reporting, including our timeline and required actions

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Conflict Minerals Legislation Background



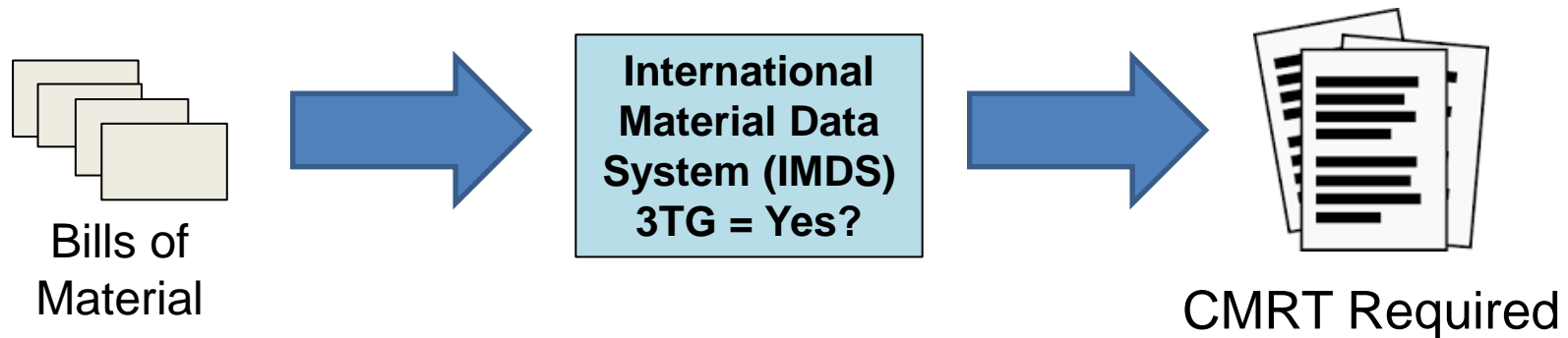
- **US conflict minerals legislation** is designed to reduce funding to armed groups benefitting from mineral trade in the Democratic Republic of Congo (DRC) and adjoining countries (also called “Covered Countries”)
- **Ford is required to investigate** the origin of the tin, tantalum, tungsten, and gold (3TG) in our products to determine if these minerals contribute funding to the conflict in the DRC
- **Suppliers are required to support this effort by complying with Ford’s annual conflict minerals reporting requirements as identified in our Global Terms and Conditions**

Conflict Minerals includes all tin, tantalum, tungsten, and gold that **are sourced from anywhere in the world**



Who Must Submit A Report To Ford?

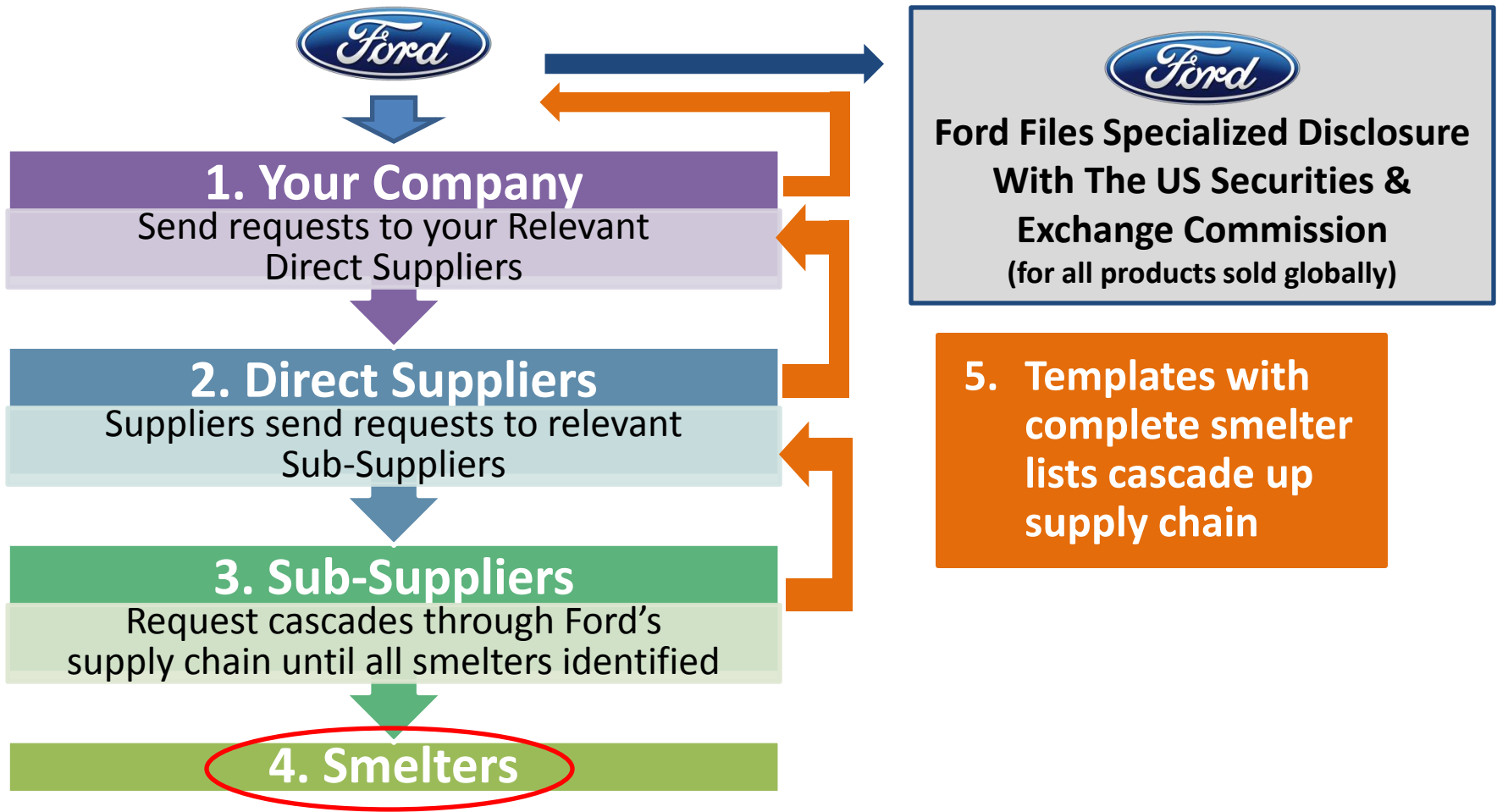
- If your company provides Ford with products (excluding indirect purchases) containing tin, tantalum, tungsten, or gold (3TG), **you must submit a Conflict Minerals Reporting Template (CMRT)**



- **Parent-level (Corporate) CMRT requested**
 - One conflict minerals contact person per company
 - If you must submit CMRTs at site level, identify one CM contact for each site
 - **Parent supplier is not considered “complete” until all sites have submitted a CMRT**

In-scope Suppliers Determined By Part-level Data Submitted To Ford Through International Material Data System (IMDS)

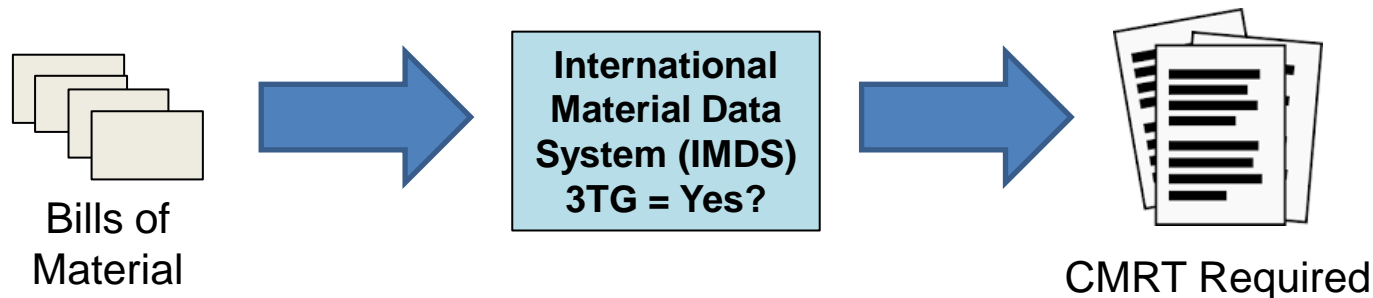
Conflict Minerals Reporting Process Flow



Ford Expects Its Suppliers To Survey All Relevant Direct Suppliers And Provide Complete List Of Smelters In Your Supply Chain

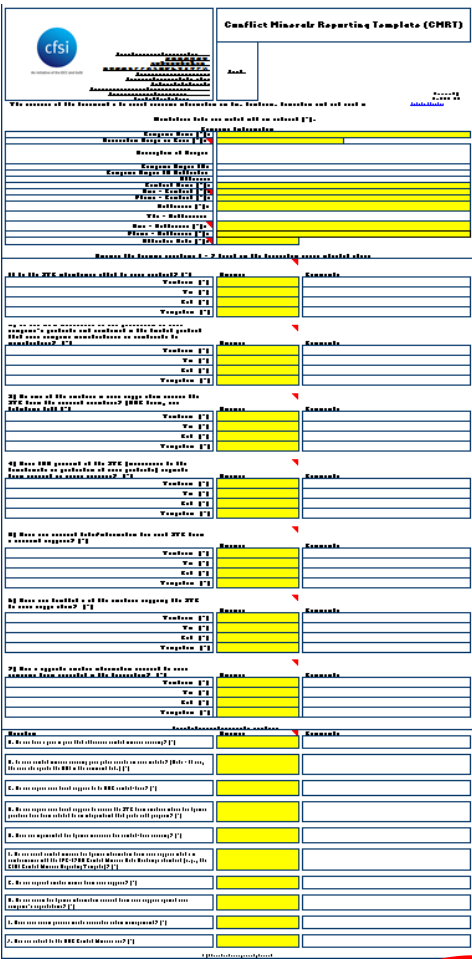
Who Are Your “Relevant” Suppliers?

- “Relevant” direct suppliers provide your company with products containing tin, tantalum, tungsten, or gold (3TG) used in Ford’s products
- Your company must survey all of its “relevant” direct suppliers in order to answer the questions on the CMRT and identify all of the 3TG smelters & refiners in your supply chains
- Ford uses the following method to determine “relevant” supplier list



Each Supplier Must Determine Their “Relevant” Suppliers For Ford Motor Company’s Products

Conflict Minerals Reporting Template



1 Language Options

2 Company Information

- Company Name
- Address
- Contact Person
- Email and Telephone

- Chinese
- English
- Japanese
- Korean
- French
- Portuguese
- German
- Spanish
- Italian
- Turkish

3 Tin, Tantalum, Tungsten and Gold Questions

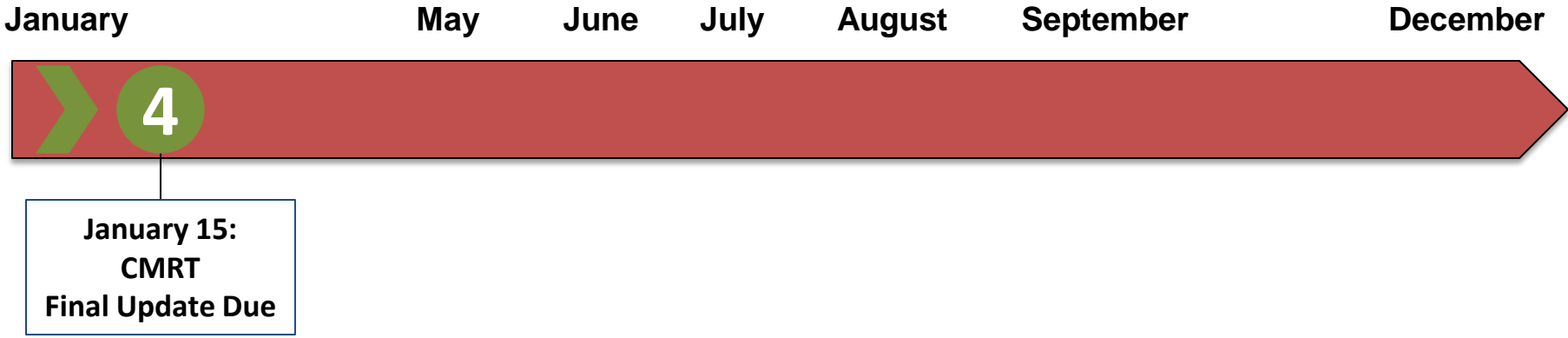
4 Company Sourcing Policy Information

5 Smelter List

Revision / Instructions / Definitions / **Declaration** / **Smelter List** / Checker / Product List / Smelter Reference List

Requires identification of all smelters of 3TG

Ford's Annual Reporting Timeline



April



Supplier to:

1 Identify lead person responsible for annual Conflict Minerals reporting to Ford Motor Company

- ✓ **ACTION REQUIRED** – If the contact for conflict minerals reporting has changed from last year, send an email to cmineral@ford.com identifying the new contact person (include name, email, international phone number)

Include your supplier GSDB code in subject line of e-mail



April May

Supplier to:



2 Develop plan to determine smelters and/or refiners in Ford's supply chain

- ✓ Determine your company's "relevant" suppliers
- ✓ Establish process and timeline for surveying suppliers to gather smelter and/or refiner information
- ✓ Utilize the CMRT or iPoint's Conflict Minerals Platform (iPCMP) to conduct your supplier survey

Next Steps

April May June July August



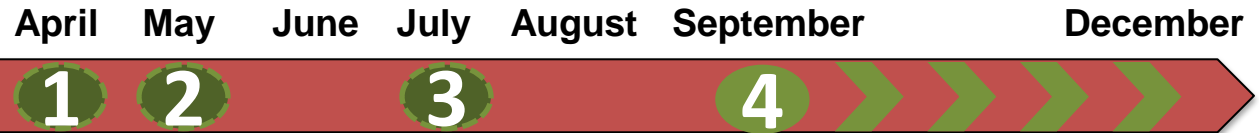
Supplier to:

3 Complete training on Ford conflict minerals reporting requirements

- ✓ **ACTION REQUIRED** – Conflict minerals contact must download all Ford supplier training modules from the Ford Supplier Portal and watch for further instruction
 - <https://fsp.portal.covisint.com/web/portal/home>



Next Steps



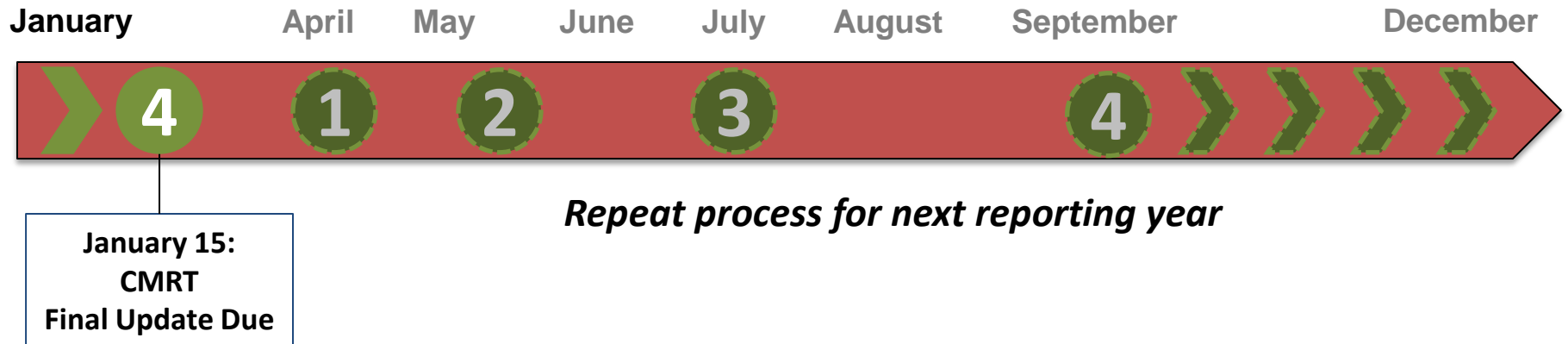
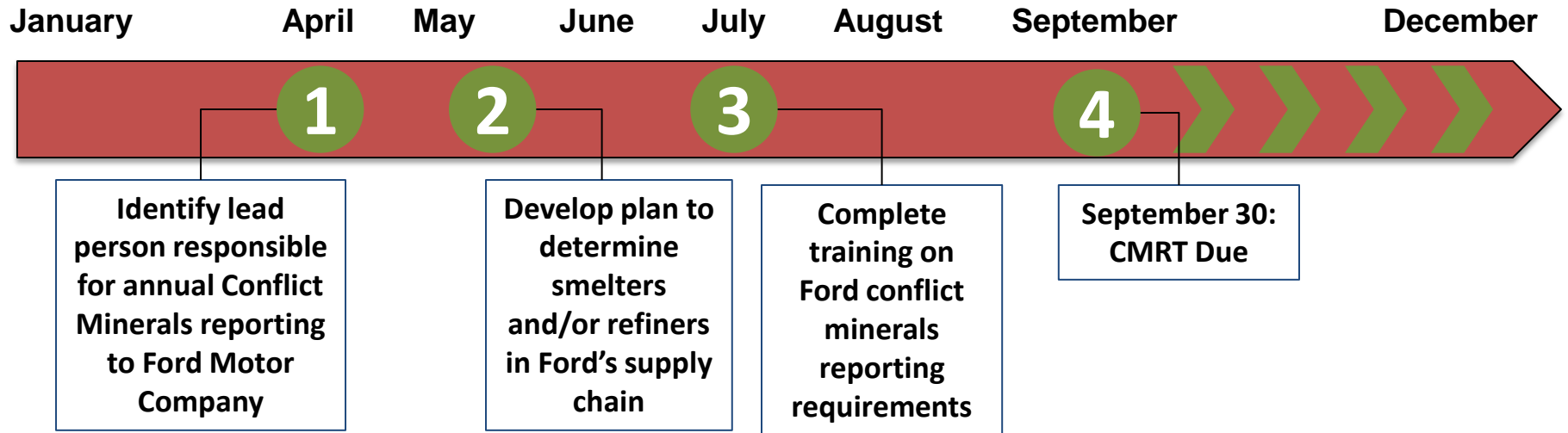
Supplier to:

4 Submit Conflict Minerals Reporting Template (CMRT) to Ford Motor Company

- ✓ **ACTION REQUIRED** – By September 30, submit CMRT to Ford:
 - *Preferred method:*
iPoint Conflict Minerals Platform (iPCMP)
 - Or email to cmineral@ford.com
- ✓ Ford will provide feedback and further instruction if resubmission is required
 - By January 15: Submit Final Revision of CMRT to Ford



Ford Suppliers' Annual Reporting Timeline



- Thank you for participating in Ford's conflict minerals training series
- Contact cmineral@ford.com with questions